

**SALARY BOARD MINUTES
JANUARY 14, 2025**

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene	Hilary Buchanan, Planning
Commissioner Kenneth J. Bryan	Mark Seigworth, EMA/911
Commissioner Chip Abramovic	Pastor John Bell, Franklin Wesleyan Church
Bridey Shawgo, Chief Clerk	Kara O'Neil, The Derrick
Laura O'Neil, Admin. Assistant	Robert Hines, Oil Region Rising
Rich Winkler, Solicitor	Jan Hines, Oil Region Rising
Jeannie Ritchey, Treasurer	Michel Wilcox, Oil Region Rising
Diona Brick, Fiscal	Beth Wilcox, Oil Region Rising
Justin Wolfe, Human Resources	Marcy Novak, Proclamation Recipient
Amie Wood-Wessell, Human Services	Steve Novak, Proclamation Recipient

Election Board meeting was convened and adjourned prior to the start of the Retirement Board meeting. The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board meeting. The Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

CALL TO ORDER:

Commissioner Breene called the Salary Board meeting to order at 4:38 p.m.

APPROVAL OF THE MINUTES FROM THE DECEMBER 10, 2024 MEETING:

Commissioner Bryan made a motion to approve the minutes from the December 10, 2024 meeting, seconded by Jeannie Ritchey, Treasurer, aye all.

PUBLIC COMMENT:

There was no public comment offered on the agenda as presented.

SALARY BOARD ITEMS FOR CONSIDERATION:

Justin Wolfe, Human Resources presented the Salary Board agenda for approval:

ITEMS FOR CONSIDERATION:

#	Action	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	ABOLISH	260 – District Attorney	Administrative Assistant II	PT	40	NEHR	5	12/16/24
2	CREATE	260 – District Attorney	Administrative Assistant II	FT	80	NEHR	5	12/16/24

- Commissioner Bryan made a motion to approve the above Salary Board Agenda items, seconded by Jeannie Ritchey, Treasurer, aye all.

OTHER BUSINESS:

There was no other business to be conducted.

PUBLIC COMMENT:

There was no public comment offered.

ADJOURNMENT:

The meeting was adjourned at 4:39 p.m. upon a motion by Commissioner Abramovic and seconded by Commissioner Bryan, aye all.

Respectfully submitted,

Laura O'Neil
Administrative Assistant

Reviewed by: Samuel H. Breene

Kenneth J. Bryan

Albert A. Abramovic